

# East Preserve at Waterside Village

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## ARCHITECTURAL REVIEW COMMITTEE

### Application Instructions

1. Complete entire form.
2. Submit copies of any drawing or blueprints to be approved.
3. Work shall **NOT** commence until application is approved.
4. Approved applications shall **NOT** be altered.
5. Contractors employed must provide Certificate of Liability Insurance/Workers' Compensation when required by law.
6. Owner is responsible for making sure all required permits are obtained prior to commencement of any work.
7. Sign & return to:

Gardens IV at Waterside Village

c/o Sunstate Management Group

P.O. Box 18809

Sarasota, FL 34276

Ph. (941)870-4920

[nicole@sunstatemanagement.com](mailto:nicole@sunstatemanagement.com)

East Preserve at Waterside Village Association, Inc.  
ARCHITECTURAL REVIEW COMMITTEE  
APPLICATION FOR ALTERATIONS

Name(s) of Owner(s): \_\_\_\_\_  
Address of Property: \_\_\_\_\_  
Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

I/We, being members of Gardens IV at Waterside Village, hereby request the Board approve the following described construction, improvement or other alteration to my/our property:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Attach additional sheets, if necessary)

I am/We are submitting herewith the following supporting documents:

- \_\_\_\_\_ Site plan professionally drawn (if required), lot survey, aerial photos from county website
- \_\_\_\_\_ **Specifications of the construction, improvement or alteration**
- \_\_\_\_\_ Engineering drawings
- \_\_\_\_\_ Color and samples
- \_\_\_\_\_ Manufacturer's promotional material
- \_\_\_\_\_ Pictures
- \_\_\_\_\_ Other

**Flooring: Guideline for Sound Abatement: Underlayment must have a STC rating of 55 or above and be professionally installed.**

By this request, I/We, as owner(s) assume full responsibility for any and all required permitting, verification of contractor licensing and workers' compensation insurance (if required by law), arborist approval for tree removal, conformity, installation, maintenance, replacement and cost of the above work. I/We further agree to indemnify and hold harmless East Preserve at Waterside Village, any member of its' committees, or any employee or agent for any claims arising out of this action. I will notify Sunstate Management within 14 days of the completion of improvements requested and understand that a final ARC inspection will be made within 30 days thereof to verify compliance.

Signature \_\_\_\_\_ Signature \_\_\_\_\_

Print Name \_\_\_\_\_ Print Name \_\_\_\_\_

Date Submitted \_\_\_\_\_

~For Official Use Only~

Date application received \_\_\_\_\_ Date Approved/Denied \_\_\_\_\_

Board / ARC Signature \_\_\_\_\_

Reason for Denial \_\_\_\_\_

\_\_\_\_\_